Friends of the Webster Public Library
Amendment to the By Laws

Conflict of Interest Policy

The Friends of the Webster Public Library [FWPL] believes that it is fundamentally important that the public perceives that all policies and decisions of the Friends of the Webster Public Library are fairly and impartially determined, and that the financial interests of the members of the FWPL do not conflict with the public trust. To that end, the Friends of the Webster Public Library have adopted the following policy:

1. A member of the Executive Committee of the Friends of the Webster Public Library shall not participate, directly or indirectly, in the making of any contract on behalf of the FWPL for goods or services in which he or she is financially interested either as an employee, partner or principal or has any ownership interest in the entity, except for the services for which a member of the Executive Committee of the FWPL is specifically retained. Nor shall a member of the Executive Committee of the FWPL participate in any decision or recommendation involving the FWPL where such persons shall have a direct or indirect financial interest.

2. Any member of the Executive Committee of the Friends of the Webster Public Library who is aware of personal conflict of interest regarding a matter coming before the FWPL shall bring this to the attention of the Executive Committee. The President of the FWPL shall rule as to whether the declaration constitutes a conflict. If a conflict exists, the member of the Executive Committee of the FWPL will not vote on the matter and shall excuse him/herself from any discussion regarding the matter by leaving the room, and shall not be counted in determining the quorum if that has not already been established for the meeting. These points shall be recorded in the minutes of such meeting.

3. When a member of the Executive Committee of the FWPL perceives that another member of the Executive Committee of the FWPL has a conflict of interest that has not been declared, the member may request the President of the FWPL to rule.

4. In the event that the President has a conflict or perceived conflict the Vice-President will fulfill the role of investigating and ruling on the conflict.

The Executive Committee in accordance with this policy and applicable law, shall deal with any conflict of interest brought to the attention of the Executive Committee.

Approved by Friends of the Webster Public Library on March 21, 2015.

June 19, 2019 - re-affirmed approval
Peg Ehmann
Secretary, Friends of the Webster Public Library