



**Webster Public Library**  
**Director's Report**  
**August 10, 2022**

1. Assembly Member Jen Lunsford (D-135) stopped by for a story time on Monday June 13<sup>th</sup>; she joined Shana reading stories and singing songs to a full story time room. Due to the new district lines that will be in effect in 2023, Assembly Member Jen Lunsford will no longer represent the Town of Webster; similarly, State Senator Pam Helming's district is also being redrawn which will not include the Town of Webster. Webster had two, strong library supporters in each of them and we look forward to working with our new State representatives and build the same support for libraries.
2. Adam submitted the preliminary budget to the Town for the annual budget process. Overall, budgeted expenses are up 2%. However, the budget increase has historically looked lower due to the previous practice of budgeting a transfer from the fund balance to support operational costs. The Finance Director suggests that the fund balance should be between 15% and 50% of the operating budget; the library currently sits at 16.5% due to savings from the pandemic. As such, the preliminary budget appears to rise 5% since Adam suggests we do not budget pulling from the fund balance. The preliminary budget Town Board Workshop was Thursday, August 4<sup>th</sup>. The public hearing regarding the 2023 budget is currently scheduled for October 6<sup>th</sup>.
3. Friday, July 8 the library opened late for staff training. Captain Mark Reed and Sergeant Adam Engel came to the library to teach a session titled "Aggressive Deadly Behavior Considerations in Public Places." The purpose was to teach staff how to recognize possible threats, respond appropriately in an emergency situation, and take proactive steps to help create a safer environment. The following morning, 11 staff members attended a voluntary training on CPR, Choking, and First Aid; the training was provided by the staff of NEQALS at their new facility.
4. On August 20<sup>th</sup> and 27<sup>th</sup>, WPL will partner with Joanne Nania and Webster Community Chest's food pantry distribution. Community members can order meal bags (bags with all the ingredients to make specific meals ordered) online; Community Chest volunteers will then shop for, assemble, and distribute the bags; they will use the Community Room to pack and sort, while distribute near the front entrance.
5. The public libraries of Rush and Henrietta have both gone completely fine free, with Rush being the first in the county to completely eliminate all daily late fines. Other libraries across the county continue to report similar efforts, including eliminating holds fees.
6. The extremely popular AARP Safe Driving Classes returned to Webster Public Library on Saturday, July 30<sup>th</sup>. This is the first time this class was able to be held since before

Next Meeting: Sept. 14, 2022



the pandemic shutdowns.

7. The Webster United Church of Christ's Caring Community Concert included the library's BookBox program was held on July 27<sup>th</sup>. The GateSwingers played Big Band music to a large crowd on the Church's lawn. While we have yet to receive the exact amount, the concert raised over \$1,400 to support BookBox. Webster Public Library remains incredibly grateful to the UCC for continuing to include us and support this important project.
8. Summer activities kicked into high gear at the beginning of summer: Summer reading featured ocean-themed craft activities, movies, and book discussions. Staff also got out of the library between story times at Harmony Park, Arboretum tours, sky gazing, yoga story time, and a booth at the farmer's market.

### Director's Meetings

- MCLS Directors' Council
- Town Department Heads Meetings
- Security Meeting with WPD
- Outreach Assistant Interviews
- Aggressive Deadly Behavior with WPD
- CPR, Choking, and First Aid with NEQALS
- Summer Reading Kickoff
- Preliminary Budget Meetings
- Director's 6-Month Review
- Webster Fireman's Parade

### Selected Statistics

- Days Open
  - June: 26
  - July: 24
- Circulation:
  - June: 36,266 (-5%)
  - July: 40,846 (-3%)
- Door Count:
  - June: 14,956 (24%)
  - July: 15,147 (108%)
- Reference Questions:
  - June: 664 (-15%)
  - July: 1,035 (4%)
- New Borrowers
  - June: 161
  - July: 181

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